



# City Church

Serve Team Manual

# What is the vision for City Church serve teams?

**To create a church** where each person can use their unique gifts to build up the body of Christ so that all can come to know Jesus and grow in spiritual maturity. (Ephesians 4:1-16) This means you are a part of something bigger than yourself. This means the gift God has given you truly matters. This means your "yes" will help others come to know and experience Christ.

**To create environments** of love and excellence where people can experience the life-changing power of the gospel of Jesus Christ. We serve because we are loved and desire to love others. Our environments of excellence remove barriers for the gospel to be received and create atmospheres for God to transform the hearts of people. (Colossians 3:23)

**To create opportunities** where followers of Jesus can answer the call to become servants; actively demonstrating sacrificial love by serving others. As we serve, we follow the example of Jesus. We humble ourselves in sacrifice of others, for the glory of God alone. (John 13: 1-17)

# What are the values and expectations for City Church serve teams?

**We value you over what you can do for us.** We are very intentional about the health of our serve team members. As you serve, we desire to come alongside you to help you grow in Christ and develop your gifts and calling.

**We deal with conflict with a heart of honor and humility.** We realize conflict is an inevitable part of community and life-on-life relationships. We are committed to addressing conflicts in a biblical, Christlike manner that becomes proof of the work of Christ in our lives. (Matthew 5:23-25, 18:15-17, Ephesians 4:31-32, James 1:19-21)

**We communicate in a timely manner.** We understand that good communication is a foundation of a healthy serve team. As a result, we commit to practicing clear and timely communication with others to maximize the effectiveness of our team.

**We do everything with a heart of excellence.** We believe excellence is a reflection of our love for God. We will constantly strive to do everything we do with the highest level of excellence. We will remain teachable and open to feedback, we will be on time, we will go above and beyond, all while constantly striving to improve what we do.

**We transition to and from positions with honor and integrity.** We know that transition is a natural and inevitable part of life. We believe in transitioning the right way to and from places by practicing the following: honoring our leaders, giving advanced notice, setting our team up for continued success, and handling any issues or conflict in a Christ-like manner.

**We place an emphasis on spiritual formation.** We believe spiritual formation is the key to healthy serve teams. The quickest way to fatigue, burnout, or exhaustion in serving is trying to give out of what you do not have. As healthy serve team members, we commit to spiritual rhythms and practices that continually renew our souls. (Luke 10:38-42)

**We are disciples who make disciples.** We believe our influence and leadership should always overflow into the development, growth, and advancement of those around us. Leaders should constantly be looking for opportunities to raise up and equip other leaders.

# Host Team

## Mission:

The City Church Host Team exists to create an environment of hospitality so every person feels at home.

## Values:

**Servant's Heart** – If we are to truly serve others, we must have a servant's heart. We want to serve every person, group, and event with excellence. This is not about us, but about showing others the love of God. We are able to give much, because God has given us much. (Heb 13:16)

**Welcoming Attitude** – As a host, it is our job to create a culture of hospitality and welcome people and groups to our building. We want to have a welcoming attitude and help make people feel like they are in our home. We will go above and beyond what they need and serve them to the best of our abilities. (Rom 12:13)

**Building Relationships** – We have a great opportunity to build connections and relationships with those outside of City Church. Our building is a wonderful tool for us to use as we build a bridge to those in our city, our nation, and world.

## Expectations:

- You will be expected to be prompt in responding to your team leader or group we are hosting. When communicating, you will need to respond within 24 hours.
- The Host Team will need to be the first to arrive in order to prepare for our guests. Your arrival time will vary according to each event.
- We will be flexible, not just with the event but with every group that we serve. We are here to make others feel at home at City Church. We are not experts, but can offer suggestions and be willing to do whatever is needed to make the event run smoothly.
- You will be responsible for corresponding through Planning Center, and staying current with your blockout dates and days you are scheduled to serve.
- Depending on the number of events we will host, you will serve 1-2 events per month.
- You will need to tidy up after events. This does not mean cleaning everything. But you will be expected to return items to their proper place and any basic picking up that needs to be done.